

# St. Jacobs Business Improvement Area General Meeting of the Membership Minutes

Tuesday, March 7, 2023

6:00 p.m.

In-Person – St. Jacobs & Aberfoyle Model Railway (St. Jacobs)

## 1. Call Meeting to Order (6:05 pm)

Paul Lingen opened the meeting by welcoming everyone and mentioning a few housekeeping items. Edward Denyer called the meeting to order and welcomed everyone in attendance.

### Agenda:

- Welcome and Introduction of the Board **Edward Denyer**
- Greetings from the Township **Eric Schwindt**
- Area focus – 2022 activities and 2023 plans:
  - Administration **Edward Denyer**
  - Beautification & Maintenance **Phil Hipkiss**
  - Marketing **Mike Palmer**
  - Events **Brittany Burgess**
- Budget Report – 2022 wrap-up and 2023 proposal **Graham Spence**
- Question & Answer / Open Discussion **Old Chair/New Chair**

[Full information from the AGM can be found here.](#)

### New BIA Board

There were 9 applications for board positions. Acclaimed board members are: Edward Denyer, Michael Palmer, Nick Benninger, Graham Spence, Dan Vandermolen, Brittany Burgess, Phil Hipkiss, Lea RiddlePitre, Craig Miller.

Edward thanked past Secretary Bob Wilbur for his many years of service.

### Board Executive:

Chair – Nick Benninger  
Vice Chair – Craig Miller  
Secretary – Lea RiddlePitre  
Treasurer – Graham Spence

Eric Schwindt was unable to attend. Jenna Morris spoke on his behalf, thanking the BIA for their hard work and partnerships with the Township of Woolwich over the past year.

**Budget Approval**

Given there had been a review of all activities for 2023 Graham asked for approval and or objections to the 2022 budget as presented. All were in favour. There were no objections.

**Open Discussion**

Michael Palmer thanked Edward Denyer for his many years of service as the Board Chair. There were no other questions or comments.

**Adjournment**

With no further business to discuss Edward declared the meeting adjourned.